

Belfair Water District #1  
Meeting Minutes

October 22, 2013  
Regular Meeting  
STUDY SESSION  
6 p.m.



**Commissioners Present**

Michael Pope  
Jill Satran-Loudin- Absent  
Linnie Griffin

**Staff Present**

Rebecca Johnson  
Tom Peardon  
Michael Sammons

Visitors: Mark ( Bias Software), Mr. Yi (Belfair Motel).

1) Commissioner Pope called meeting to order at 6pm

2) Approval of the meeting minutes: Commissioner Satran-Loudin made a motion to approve the minutes for the October 8, 2013 meeting. Commissioner Griffin 2<sup>nd</sup> this motion.  
Motion Carried 3 Aye 0 Nays

2) Approval of Warrants:

Motion made by Commissioner Griffin to approve warrants #4694-4717 in the amount of \$27,964.66. Motion 2<sup>nd</sup> by Commissioner Satran-Loudin.  
Motion Carried 3 Aye 0 Nay

3) Items Discussed:

A. Belfair Motel water bill: Customer is concerned about his water bill. The Commission made a decision to talk with the district's attorney about the bill and to get back to the customer as soon as possible. Also the account will not occur any late fees while the Commission is taking their time to make their decision.

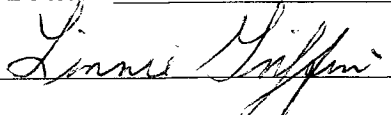
B. Bias Software Presentation. Mark from Bias software presented his software program to the Commission and staff. The Commission requested for the staff to get more information about the Bias software from other companies that are already using this software and report back to them at the next Commissioner meeting on November 12, 2013.

4) Meeting adjourned at 7:00pm

Meeting Minutes Approved by:

Commissioner Pope  Date: November 12, 2013

Commissioner Satran-Loudin \_\_\_\_\_ Date: November 12, 2013

Commissioner Griffin  Date: November 12, 2013