

Belfair Water District #1
January 12, 2016 – Meeting Minutes
Regular Meeting
6 p.m.

Commissioners Present

Michael Pope
Jill Satran-Loudin
Linnie Griffin

Staff Present

Thomas Peadon
Linda Rosa

Visitors

Matthew Scirarini
Cheri VandenBos
John & Marilyn Pinkley

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute
- 2) Commissioner Pope was sworn into the Office of Commissioner. The swearing in statement, Oath of Office was administered by Linda Rosa, the District's Notary Public.
- 3) Commissioner Griffin nominated Commissioner Satran-Loudin as President of the Board, however, Commissioner Satran-Loudin declined the nomination. There was no second. Commissioner Satran-Loudin nominated Commissioner Griffin as Treasurer of the Board. Commissioner Griffin accepted the nomination, and Commissioner Pope seconded the nomination and called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) Commissioner Satran-Loudin nominated Commissioner Griffin as Secretary of the Board Pope seconded the motion and Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Public Comments on Non-Agenda:

Matthew Scirarini - E 60 Isabella Court Acct 430 - Came in to ask for payment on his electricity. At the end all he wanted was that the repair is on the agenda and we have six years to complete the project; done.

Cheri VandenBos: Twice As Nice - 23601 NE Hwy 3, Acct 455: asking us to look at the account; July should have been paid by the previous owner. Due to some contractor and business issues with the water we will split the August 2015 bill.

John & Marilyn Pinkley - 18311 S.R. 106, Acct 359: Vacation home in which the water district contacted him after getting a high meter read. The bill is \$998.00 and the Pinkley's were asking for some help. The Commissioners couldn't do anything except to have him make sure he isn't having any leak issues and it's not vandalism.

- 6) Accounts Payable was read by Commissioner Pope; A Motion Made by Commissioner Griffin was made to include Accounts Payable Warrants #6087 - #6122, accept the Meeting Minutes for the Board Meeting of December 8, 2015 as written, Petty Cash, and the Cash Drawer. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 7) Manager Update:

- Hunter Bruner will be starting January 19, 2016 as a Field Technician
- Commissioner Pope read we should give the Woodshed an adjustment due to the breaks and issues we had with our contractors. A Motion made by Commissioner Griffin to give the Woodshed an adjustment. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

-We discussed the Razor Rd pump station upgrade to add the five houses on their own pumps; due to weather conditions it can't be done until spring/summer.

- The Commissioners agreed to get District credit cards from Kitsap Bank for each Commissioner and Employee to be used for District expenses. A Motion made by Commissioner Griffin to get the credit cards. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- Rosa reported that the District is now offering on line payments; we will be announcing it on January 2016's bill.

8) SR3 Project Update Phase II:

- Commissioner Pope accepted the Request for adjustment to the Stantec service rates for 2016. A Motion made by Commissioner Griffin to accept the request for Stantec service rates for 2016. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- Peadon gave the Commissioners an update on the scheduled Friday January 15, 2016 mediation meeting to take place in Seattle.

9) Commissioner Comments:

Commissioners are grateful for the work staff is doing.

10) Meeting was adjourned at 8:10 pm

January 12, 2016 Meeting Minutes Approved by:

Commissioner Pope



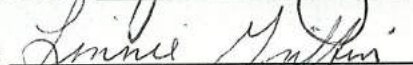
Date: January 26, 2016

Commissioner Satran-Loudin



Date: January 26, 2016

Commissioner Griffin



Date: January 26, 2016

360-275-3008