

Belfair Water District #1  
March 22, 2016  
Regular Meeting  
6 p.m.

**Commissioners Present**

Michael Pope  
Jill Satran-Loudin  
Linnie Griffin

**Staff Present**

Thomas Peadon  
Linda Rosa

1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute

2) There were no public comments.

3) Accounts Payable were read by Commissioner Pope; A Motion Made by Commissioner Griffin to include Accounts Payable Warrants #6351- #6366, Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

4) Motion made by Commissioner Griffin to approve the meeting minutes from the March 8, 2016. Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin to approve the meeting minutes from March 8, 2016 and Commissioner Pope called for the vote.

Motion Carried 3 Aye and 0 Nay

5) Petty Cash is at \$205.83; Receipts: \$44.17. The Cash Drawer has \$200.00. Commissioner Griffin verified March 22, 2016 before the meeting. Commissioner Satran-Loudin Motioned to accept the Petty Cash & Cash Drawers verified for March 22, 2016 and Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

6) Manager Update:

-District Credit Cards arrived. The Credit Cards will be distributed to each Commissioner, Griffin, Satran-Loudin and Pope. Cards will also be distributed to staff, Nelson, Rosa and Peadon.

-Brian Snure, the District's attorney, said the Board can approve Chamber Membership to North Mason Chamber of Commerce by motion and vote, however for any future memberships the District should prepare a Resolution authorizing such memberships that benefit the District.

Motion Made by Commissioner Griffin to authorize the 2015 North Mason Chamber Membership. Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin to approve payment for the 2015 North Mason Chamber Membership. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

Motion Made by Commissioner Satran-Loudin to authorize the payments of Peadon's monthly Health Care Authority's monthly medical premium of \$619.01 for both him and his wife. Motion was 2<sup>nd</sup> by Commissioner Griffin to authorize medical payment of \$619.01 monthly. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

-WASWD Spring Conference registration and reservations have been made. After a discussion A Motion made by Commissioner Satran-Loudin to cancel the Tuesday April 12, 2016 due to the conference. Motion was 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

-Commissioner Satran-Loudin motioned to approve Resolution 16-01 for the WASWD Retrospective Rating Program. Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

-Commissioner Satran-Loudin motioned to approve Resolution 16-02 for the Authorization of the sale of surplus Property. Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

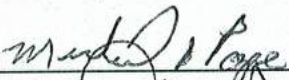
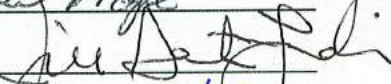

7) SR-3 Project: Peadon reported that several leaks on customer connections have been suspected and a few have been verified and repaired. Staff will continue to monitor and repair additional leaks. He also reported several meters had been installed backwards by the SR3 Contractor.

8) Commissioners Comments

Commissioner Griffin discussed the 50<sup>th</sup> Anniversary Open House. A suggested date was Saturday June 25, 2016 from 1 to 3 pm. Open house at the district; interesting displays; understand the equipment, sharing refreshments.

19) Meeting was adjourned at 6:50 pm

March 22, 2016 Meeting Minutes Approved by:

Commissioner Pope		Date: April 26, 2016
Commissioner Satran-Loudin		Date: April 26, 2016
Commissioner Griffin		Date: April 26, 2016

360-275-3008