

Belfair Water District #1  
May 10, 2016  
Regular Meeting  
6 p.m.

**Commissioners Present**

Michael Pope  
Linnie Griffin

**Staff Present**

Tom Peadon  
Linda Rosa

**Guest**

Kaye Massie

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute  
- Commissioner Satran-Loudin was absent.

2) There were no public comments.

3) Accounts Payable were read by Commissioner Pope; A Motion Made by Commissioner Griffin to include Accounts Payable Warrants #6406 - #6434, Motion 2<sup>nd</sup> by Commissioner Pope. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays

4) Motion made by Commissioner Griffin to approve the meeting minutes from the April 26, 2016. Motion was 2<sup>nd</sup> by Commissioner Pope to approve the meeting minutes from April 26, 2016 and Commissioner Pope called for the vote.

Motion Carried 2 Aye and 0 Nay

5) Petty Cash is at \$199.38; Receipts: \$50.62 equaling \$250.00. The Cash Drawer has \$200.00. Commissioner Griffin verified May 10, 2016 before the meeting. Commissioner Pope motioned to accept the Petty Cash & Cash Drawers verified for May 10, 2016 and Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays

6) Manager Update:

- Commissioner Pope and Griffin Signed the Retrospective Rating Program Application and Commissioner Griffin motioned to allow Commissioner Satran-Loudin to sign the Retrospective Rating Program Application outside of the meeting due to her absence. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays

-Motion made by Commissioner Griffin to give Peadon authorization to sign Engineering Change Order #9. Commissioner Pope accepted the motion. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays

-Discussion in regards to the 50<sup>th</sup> Anniversary Gathering on June 25, 2016. Invitation creations; things to give away; what will be served and what might go on. Cake; Employee Appreciation; Display of pictures; documents etc.

-Peadon reviewed the Belfair Water District #1 Fund and Checking Account Balance; Mason County Treasurer / Kitsap Bank as of May 1, 2016.

7) SR-3 Project:

JK Treasures was repaired; one of the fittings put on by the contractor was cracked. We have photos.

8) Commissioners Comments:

Discussed when representatives come to find out about a Rate Reduction Grant

Contact the Insurance Pool in regards to the hydrant and Commissioner Pope reminded us to bag the hydrant.

Commissioner Pope spoke with someone from PUD3 in regards to antennas on our tanks. As long as they do not Interfere with the Fire Department Antennas. Someone will speak with the Fire Department about their thoughts.

Commissioner Griffin was doing a Historical Talk at the Masonic Lodge and Commissioner Pope will be speaking.

9) Meeting was adjourned at 6:40 pm

May 10, 2016 Meeting Minutes Approved by:

Commissioner Pope *Mark D. Pope* Date: May 24, 2016

Commissioner Satran-Loudin *Jim Satran-Loudin* Date: May 24, 2016

Commissioner Griffin *Linnée Griffin* Date: May 24, 2016

360-275-3008