

Belfair Water District #1  
August 9, 2016  
Regular Meeting  
6 p.m.

**Commissioners Present**

Michael Pope  
Jill Satran-Loudin  
Linnie Griffin

**Staff Present**

Thomas Peadon  
Ruby Nelson

**Guest**

Kay Massie  
Herb Gerhardt

1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute

2) There were no public comments.

3) Accounts Payable were read by Commissioner Pope; A Motion Made by Commissioner Griffin to include Accounts Payable Warrants #6536- #6566, Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

4) Motion made by Commissioner Griffin to approve the meeting minutes from the July 26, 2016 meeting. Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin to approve the meeting minutes from March 8, 2016 and Commissioner Pope called for the vote.

Motion Carried 3 Aye and 0 Nay

5) Petty Cash is at \$104.83; Receipts: \$145.17= \$250.00. The Cash Drawer has \$200.00. Commissioner Griffin verified before today's meeting. Commissioner Satran-Loudin Motioned to accept the Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

6) Manager Update:

Peadon informed the Board the State Auditor has been in the office as of August 1<sup>st</sup>. He had the entrance with Melinda Seibert and Carrol Ehlinger on August 9, 2016. Commissioner Satran-Loudin made a Motion to have Commissioner Pope and General Manager Peadon sign the engagement letter. Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

Peadon, Commissioner Pope, Satran-Loudin, and Griffin will be attending the WASWD Fall Conference in September.

Staff has been working on getting adequate chlorine on the South End of 106. Free Residuals have been lower than required.

Commissioners Pope, Satran-Loudin, and Griffin have received a copy of the Rules Regulations & By-Laws on their tablets to review and discuss at the August 30, 2016 meeting.

The District will soon be shipping the postage meter and printer back to Pitney-Bowes and Kelly Imaging.


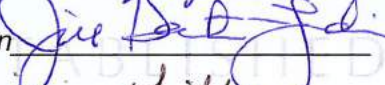

7) SR-3 Project: No Report

8) Commissioners Comments:

Commissioner Griffin attended the Section meeting on Thursday July 28, 2016 and reported on her trip to the LOTT Facility in Olympia.

9) Commissioner Pope adjourned the meeting at 7:04 pm

July 26, 2016 Meeting Minutes Approved by:

Commissioner Pope		Date: August 9, 2016
Commissioner Satran-Loudin		Date: August 9, 2016
Commissioner Griffin		Date: August 9, 2016

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