

Belfair Water District #1  
September 13, 2016  
Regular Meeting  
6 p.m.

**Commissioners Present**

Michael Pope  
Jill Satran-Loudin  
Linnie Griffin

**Staff Present**

Linda Rosa

**Guest**

Kaye Massie

1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute

2) There were no public comments.

3) Accounts Payable were read by Commissioner Pope; A Motion Made by Commissioner Griffin to include Accounts Payable Warrants #6577- #6614, Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

4) Motion made by Commissioner Griffin to postpone the approval of the meeting minutes from the August 23, 2016 meeting so that Peadon can review. Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin to postpone the approval of the meeting minutes from August 23,, 2016 and Commissioner Pope called for the vote.

Motion Carried 3 Aye and 0 Nay

5) Petty Cash is at \$192.17; Receipts: \$57.83= \$250.00. The Cash Drawer has \$200.00. Commissioner Griffin verified before today's meeting and let the Commissioner's know there was no receipt for a roll of stamps for the amount of \$47.00 but she accepted the explanation and it is known now we need a receipt for everything.. Commissioner Satran-Loudin Motioned to accept the Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

6) Manager Update:

Belfair Street patch has been sealed.

State Auditor is asking for the Exit Conference to be on the 22<sup>nd</sup> of September as she is unable to do on the 27<sup>th</sup>. We will let her know no one will be here due to a conference in Spokane.

Have quotes for everything but the dig for the Hydrant replacement on Hwy 300

There was a water main break 200' south of the Belfair Water District Office 9/7/2016. The leak was caused by a crack around an 8" AC pipe. District staff Linda Rosa and Hunter Hohmann helped Zepher's with the repair.

Twillia from the WASWD was making final arrangements for BWD Commissioners and Staff to attend the Fall Conference.

Commissioner Satran-Loudin signed the RD-442-2 Form to enable the District to be in compliance with the USDA Letter of Conditions for the SR3 Project.

7) SR-3 Project:

The only item discussed was whether there is tracer wire installed on the new mainline installation.

8) Commissioners Comments:

All the Commissioners will be leaving on Tuesday September 20, 2016 for the WASWD Conference.

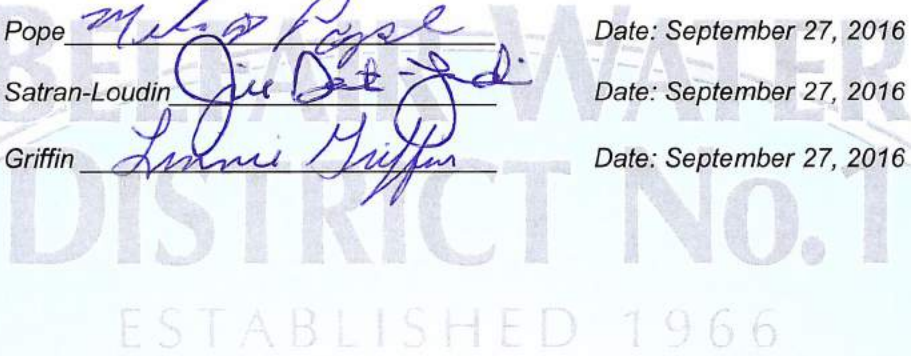
9) Commissioner Pope adjourned the meeting at 6:41 pm

September 13, 2016 Meeting Minutes Approved by:

Commissioner Pope *M. Pope* Date: September 27, 2016

Commissioner Satran-Loudin *J. Sat-Loudin* Date: September 27, 2016

Commissioner Griffin *L. Griffin* Date: September 27, 2016



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