

Belfair Water District #1
May 9, 2017
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin (excused)
Linnie Griffin

Staff Present

Dale Webb
Sherri LaHaie

Guest

Kaye Massie
Sarah Webb

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute
- 2) There were no public comments.
- 3) Accounts Payable were read by Commissioner Pope; A Motion Made by Commissioner Griffin to Accept and Approve Accounts Payable Warrants #6923- #6950, Motion 2nd by Commissioner Pope. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 4) Commissioner Griffin Made a Motion to Accept and Approve Meeting Minutes of April 25, 2017. Commissioner Pope 2nd the Motion. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 5) Petty Cash is at \$250.00. (Cash = \$93.15 and Receipts: \$156.85 = \$250.00. The Cash Drawer has \$200.00. Commissioner Griffin verified before today's meeting. Commissioner Griffin Motioned to approve and accept the Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 2 Ayes, 0 Nays, 1 Absent

- 6) Manager Update:

Credit Card Application for Webb, LaHaie – To be filled out, signed and submitted

Sanitary Survey – Webb applied for an extension to June 30.

Annual Report – Staff working with Chad to gather documents.

Summer Help – Will be posting at high schools, colleges and posting notice in bills. Quincy Satran will be back at the District to help out part time for the summer.

DEC Process for Fire Line– Webb received a call from Sitts and Hill Engineering to install a new fire line. Webb performed Fire Flow Test and will be working with Jay.

Options for 106 crossing connection – Webb working with property owner to get connection done. Because the connection may go under 106, the bore could cost over \$25,000 and could not guarantee the bore. An option would be to move waterline across property to Alderwood.

Stantec Comp Plan – Webb will be meeting with Jay from Stantec to discuss scope and timeframe 5/11/2017.

Future Projects – Gathering and collecting documentation that supports salary surveys, cross connection survey, district standards and specifications.

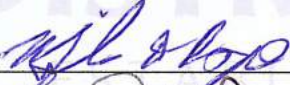
SR-3 Project – Nothing new.

7) Commissioner's Comments – Commissioner Griffin mentioned Safety Days in June. She would like to order comic books for the 4th and 5th graders. Commissioner Griffin also mentioned Record Retention, and she will be going through the District's files and will be

8) Commissioner Pope adjourned the meeting at 6:25 pm.

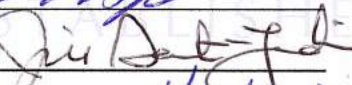
April 25, 2017 Meeting Minutes Approved by:

Commissioner Pope



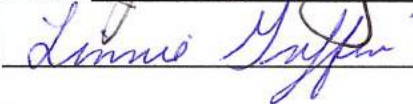
Date: May 9, 2017

Commissioner Satran-Loudin



Date: May 9, 2017

Commissioner Griffin



Date: May 9, 2017

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