

Port of Allyn

Regular Meeting

February 1, 2010

MINUTES

Regular Meeting Called to Order/Flag Salute

Commissioner Scott called the Hearing to order at 7:01 p.m.

Present were Judy Scott, Jean Farmer, and Randy Neatherlin, Commissioners; Bonnie Knight, Executive Director; LeAnn Dennis, John Keates, Mason County Parks; Jeff Carey, ACA

Consent Items

- a. Approval of Minutes of Regular Meeting January 4, 2010 .
- b. Treasurers Report

Neatherlin made a MOTION to accept consent items a & b. Farmer SECONDED, MOTION CARRIED

ACTION

- a. Payment of GF Vouchers # 10037 to 10053 for \$8,569.90
- b. Payment of Payroll Vouchers #10055 to #10065 for \$11,293.21
- c. Payment of Water Fund Voucher #10066 for \$42.00

After review, Neatherlin made a MOTION to accept Action items a, b & c. Farmer SECONDED, MOTION CARRIED.

Commissioner Reports

Neatherlin attended meetings for the Kitsap Alliance of Property Owners, Mason County Democrats, Chamber Legislative calls, Economic Development Council, North Mason Voice, League of Women Voters, Habitat for Humanity and the Allyn Business Group. He reported Labor and Industry rate are being raised and he discussed that there were two re-zones approved at the Mason County planning meeting.

Farmer reported that at the Legislative reception she attended, she had the opportunity to thank County Commissioner Tim Sheldon for his support with the Port moving forward to obtain water rights. She encouraged the Board to help with a clean up day to be held at the Irene Davis park sponsored by the Cascade Land Conservancy Board. She will be attending the ACA fundraiser. The North Mason Chamber Gala was crowded. Farmer was personally offended that the Chamber did not follow protocol and introduce dignitaries attending such as Congressman Norm Dicks, Representatives Kathy Haigh and Fred Finn, Judge Victoria Meadows, and others.

Scott reported that the presentation from Mission Creek Women's Correctional Facility given at the All Ports Meeting hosted by the Port of Dewatto was good and that the new Commissioner for the Port of Shelton attended. She attended the Port's Legislative Day in Olympia. She suggested the local ports go together and share a booth at 2011 Legislative session.

Trails

John Keats from the Mason County Parks Department reported that the plan for the North Bay Trail has been adopted by the County. He will be seeking funding this summer. The trail through the park needs to be compatible with the Allyn Waterfront Parks functions.

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The Board and Knight discussed partnering with the county on funding opportunities that could include possible acquisition of property to facilitate having the trail go from the waterfront to SR3 on the driveway adjacent to the north side of the park. Farmer made a MOTION for Knight to work with Keates on the trail project funding and property acquisition north of the park. Neatherlin SECONDED. MOTION CARRIED.

Executive Director Report

CORRESPONDENCE

The EDC Annual Luncheon will be held February 12th at noon at the Alderbrook Resort. Knight and the Board will attend. Knight will be attending the RCO Grant workshop with Berg and get information on available funding. She will also be attending the agri-tourism meeting February 11 at 8am at Fort Warden to discuss opportunities for culinary tourism. The Board discussed the possibility of partnering with Taylor Shellfish to get a seafood/goeduck festival here in Allyn. The Treasurer sent a letter to explain election costs automatically being deducted from the General Fund. Pat Ballsmith has retired and Dawna Woodruff has taken over the position.

MAINTENANCE

Knight read correspondence from Dick Berg updating the Board on the progress of the permits for the Allyn Dock work to be done. Work should be completed between February 15th and March 2nd by Lakeshore Construction. Berg has been using the Port's Visa card to purchase maintenance supplies and has had difficulties with the card being issued to the "Port of Allyn" and not being in his name along with there not being enough available balance as this card is primarily used for the office and other miscellaneous expenses. Neatherlin made a MOTION to approve issuance of a Visa card to Dick Berg for maintenance expenditures only and with a \$1,000 limit. Farmer SECONDED. MOTION CARRIED. This card would be in Dick Berg's name and he would be responsible for it.

Knight handed out the Port of Bremerton's new "green" plan for the Board to review. They discussed developing a similar plan to add to the Port's Comprehensive Plan. They agreed the Port needs to have an energy audit performed which will help determine the Port's carbon footprint. The Board will discuss it further at a workshop.

STAFF

Terry Fischer announced that she has taken a new job that is permanent and she will be working more hours. LeAnn, Bonnie and Dick will pick up the duties for now although Fischer will continue cleaning the building and may be available to fill in on Friday if necessary.

Old Business

STATE RETIREMENT

Knight followed up on retirement rules for Elected Officials and found that they have to earn the equivalent of 90 times minimum wage for 5 months within a 12 month period and our Board does not qualify. Farmer mentioned that WSDOT was contacting businesses in Allyn that had claims from the repaving problems in 2008. She also reported that she had talked with Terry King about the seemingly derelict boat that has been tied to a buoy in the bay. She will contact Mason County Sheriff to see if they can do anything about it.

STORM WATER GRANT OPPORTUNITY

Nothing to report.

Neatherlin asked if the Port had any reports from Terri King on the water quality of the North Bay in Case Inlet. It was agreed that he could contact Terri King on behalf of the Port to get his questions answered.

New Business

VISITOR INFORMATION CENTER

Neatherlin would like Knight to look into putting together a plan for a Visitor Information Center in order to apply for LTAC funding in 2011. Knight told the Board that the ACA has been considering this for some time and felt that the Port should work with them in pursuing this. Jeff Carey confirmed that the ACA has been looking into this and it may be a good idea for the Port to partner with them on the project. Neatherlin made a MOTION to move forward with a plan for a VIC to apply for LTAC grant funds in the next funding round. Farmer SECONDED. MOTION CARRIED. Jeff will talk with Ken and a workshop can be scheduled.

Public Comment

Jeff Carey asked if the Port could waive the rental fee for the gazebo wind panels for the Memorial Day Services. Neatherlin made a MOTION to exchange ACA service time for maintenance in the park for the wind panel rental fee. Farmer SECONDED. MOTION CARRIED. Another option discussed was having the ACA purchase another panel in exchange for rental fees. Jeff will discuss with the ACA Board and see what they recommend and present a proposal in writing. Jeff said that Bill Dewey of Taylor Shellfish brought up a project in Anacortes (seafood festival) to the Allyn Business Committee and there is nothing like that in Mason County. Jeff suggested starting something at Allyn Days. The Board felt it should be a separate function, possibly in June when there are no other local festivals being held. Farmer mentioned that shellfish is at its best in May. Having a festival late summer would compete with other festivals and the shellfish is not as good. Knight requested that she be included in any meetings on this project. Carey will find out when the meeting will be and will keep the board informed as the project moves forward.

Meeting was adjourned at 9:07 pm

Respectfully submitted,

LeAnn Dennis, Office Manager

COMMISSIONERS:
