

Belfair Water District #1
Meeting Minutes

January 14, 2014
Regular Meeting
6 p.m.

Commissioners Present

Michael Pope
Jill Satran-Loudin
Linnie Griffin

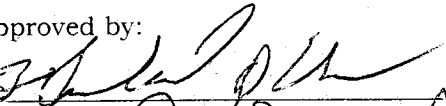
Staff Present

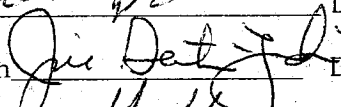
Rebecca Johnson
Tom Peadon
Michael Sammons

Visitors: Jack Kimball, Adella Kimball, Kaye Massie, Anthony Butler (Tahuya Water District Commissioner), and Ms. Thaves

- 1) Meeting called to order/Flag salute: Commissioner Pope opened meeting called to order at 6:00 pm.
- 2) District Manager and Commissioners entered into a executive session @ 6:03pm to discuss District Personnel for 30 minutes. No action was taken.
- 3) Commissioner Satran-Loudin made a motion to approve the meeting minutes for December 3, 2013 and December 10, 2013. Commissioner Griffin 2nd the motion.
Motion carried 3 Ayes 0 Nays
- 4) Commissioner Griffin made a motion to approve the warrants #4826 thru # 4881 in the amount of \$116,057.91. Commissioner Satran-Loudin 2nd the motion.
Motion carried 3 Ayes 0 Nays
- 5) Commissioner Griffin made a motion to approve the Change fund in the amount of \$ 200.00 and the Petty Cash fund in the amount of \$ 250.00. Commissioner Satran-Loudin 2nd the motion.
Motion carried 3 Ayes 0 Nays
- 6) District Manager updated the Commissioners on the SR-3 project.
- 7) Field Superintendent gave a report on the purchase of a new truck for the district. Commissioner Pope suggested that the Field Superintendent research more options.
- 8) Office Manager updated the Commissioners on the Columbia Bank credit cards. It was decided not to pursue the credit cards at this time because the Commissioners would like the district to look into moving our bank account to a bank that is local.
- 9) Commissioner Anthony Butler talked with the staff and the Commissioners about Belfair Water District #1 taking over the billing and bookkeeping side of The Tahuya Water District. The Office manager will be putting together a quote for the Tahuya Water District to take to their board meeting.
- 10) Motion made by Commissioner Satran- Loudin to pay all the fees accrued from Commissioner Griffin attending the 2014 Commissioners Workshop.
- 11) Meeting adjourned @ 7:33pm

Meeting Minutes Approved by:

Commissioner Pope  Date: January 28, 2014

Commissioner Satran-Loudin  Date: January 28, 2014

Commissioner Griffin  Date: January 28, 2014